

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held at St Dennis Methodist
Chapel on Tuesday 7th September 2021 at 7.00pm

The Chair welcomed all present to the September meeting of the Parish Council.

Present: Cllr Clarke (Chair), Cllr Mrs T Edmunds, Cllr Lodomez, Cllr Burnett, Cllr Kelsey

In Attendance: Lynn Clarke Clerk, Sharon Davey Administrator, Cornwall Cllr Dick Cole, Rev Paul Arthur.

113/21 Apologies.

Cllr Taylor, Cllr Harwood, Cllr Jones, Cllr Sinnott, Cllr Mr N Edmunds. Apologies accepted.

114/21 Declarations of Interest.

None. Cllr Clarke reminded those present that if any matter arises during the meeting, advice should be sought from the Clerk and the Chairman before continuing.

115/21 Public Participation (to include Cornwall Councillors Report).

- a) **Public Participation:** Rev Arthur raised the plans for the Memorial Parade, these were discussed at length. Rev Arthur will liaise with the Clerk & Cllr Clarke regarding the arrangements.
- b) **Cllr Clarke requested that item 16 on the agenda be brought forward:**
To discuss and agree the Parish Council entering into the Festival of Christmas trees, the previous festival was discussed at length.
- c) **Cornwall Councillors Report:**
Cllr Cole's report was circulated prior to the meeting a copy of this report can be found here [August 21](#). No questions were raised in response to this report.
Cllr Mrs T Edmunds & Cllr Kelsey highlighted irresponsible parking with the village, asking Cllr Cole if this could be referred to Cornwall Council for further investigation.
The Clerk informed of ongoing issues with fly tipping on footpath 18, further information to be forwarded to Cllr Cole via email.

116/21 To sign the minutes of the Ordinary Council Meeting on Tuesday the 3rd August 2021.

Resolved- To accept the minutes of the meeting dated 3rd August 2021. Cllr Kelsey abstained as not present at the meeting, the minutes were provisionally accepted but require approval at the next meeting at the Council was not quorate.

117/21 To note the minutes from the following meetings and adopt the recommendations therein:

Education Bursary Meeting – Review of capped limits, promotion of the bursary scheme, 7 application decisions ratified, 4 new applications reviewed, potential spend from the meeting £1068.70. [17th August 2021](#)

Playing Field Meeting – Anti-climb signage and paint for fencing, fencing to be installed in the children's play area and between the bottom gate and the skate park agreed, repair work from the Rospa report actions agreed.

Cllr Clarke went on to inform that the fencing was currently being installed and that the casual staff were required to trim the wall within the children's play area before the fencing can be installed within the section. Both staff have been arranged for Thursday to carry out this work. Cllr Clarke highlighted that the vegetation that was being cut back by the fencing contractor and the casual staff will need to be removed from site. **Action** – Office staff to organise for Thursday. [6th August 2021](#)
Committee recommendations were accepted.

118/21 Matters Arising – Information only.

The Clerk informed that the road closure for the Memorial Parade had been submitted. Letters have been sent to the Rally Committee but to date a reply has not been received and the radio hire has been booked.

Action Plan has been updated, copy on the website.

Standing Orders have been updated, copy placed on the website.

Meetings are being arranged with local schools and organisations to discuss the provision of a Youth Council.

EDF contract has been signed.

Dog Fouling Campaign has been launched.

119/21 To agree the delegated decisions made over the past month.

[Delegated Decisions August 21](#)

It was **Resolved** – To approve the decisions made all present in favour.

120/21 Clerks Report:

[September 21](#)

121/21 To agree the quotation for the replacement of the information Boards.

Two contractors were proposed. This was put to a vote, and it was **Resolved** for Wisdom Signs to undertake the work 4 votes to one in favour.

122/21 To agree the renewal of Zoom for online consultation meetings for a further 12 months.

Resolved – To renew the contract for a further 12 months. All present in favour.

123/21 To agree the cost of resilience training for the Clerk at £15 + VAT.

Resolved – To retrospectively agree the costs for the training. All present in favour.

124/21 To discuss the Launch of the Good Citizen Awards 2022.

Resolved – To launch the awards. All present in favour.

125/21 To agree the strimming back behind the Playing Field Fence and to agree the additional hours to undertake the work.

This was discussed at length. It was **resolved** to agree a total of 8 additional for the work to be undertaken. All present in favour.

126/21 To discuss and agree the work required at Hendra Prazey and the removal of the shed.

This was discussed at length. It was **Agreed** – To obtain quotes for the removal of the shed, the levelling out and removal of arisings from site. Quotes required for the replacement of the wooden fencing around the land and the well area. Uses for the land to be placed on the next Full Council agenda.

127/21 To agree the Parish Council entering the Festival of Christmas Trees 2021.

Resolved to enter a medium sized tree into the competition. Theme to be decided via email. Cllr Kelsey to be lead on organisation. All present in favour.

128/21 To Review the Standing Orders.

Tabled – Duplicated from last month's agenda.

129/21 Update on the Telephone Box.

The Clerk informed that the Probation Service are interested in undertaking the works. They are awaiting changes to Covid working restrictions before this can proceed.

130/21 Update on the land between Dunstan Close and School Lane.

The Clerk informed that 19 responses have been received from the online survey and 3 responses have been received from the letters sent to residents. Two responses were against the Parish Council maintaining the land, two responses undecided and 18 in favour of the Parish Council exploring further options for the land.

It was **agreed** for the clerk to approach the landowner and enter discussions regarding the land.

131/20 To identify and agree buildings, monuments, sites, places, areas, or landscapes to put forward for consideration for the Cornwall Local Heritage List.

Several locations were put forwards. **Action** - The Clerk to compile a list to be reviewed and agreed by Cllrs.

132/21 To agree the price for the disposal of the trailer.

Resolved – To accept the offer of £150.00. All present in favour.

133/21 To discuss the possibility of installing public charging points for electric vehicles.

Deferred

134/21 Update on the Neighbourhood Plan.

Cllr Mrs T Edmunds informed that a Public Meeting is being arranged for Saturday 18th September, 10am – 12pm venue to be confirmed. **Action** – Meeting to be advertised when venue has been confirmed.

135/ 21 Reports from Outside Bodies

Cllr Mrs T Edmunds gave a verbal report on an initial meeting to discuss the possibility of the reopening of the old railway line between St Dennis and the Goss Moor.

Cllr Kelsey attended a Clay Country Community Network Panel Meeting – Report circulated a copy can be found [Here](#)

136/21 Consultations/Surveys received up to the time of meeting.

Feedback requested by NALC regarding the Delivery Framework to support Parish & Town Councils – Online consultation meeting to be arranged to discuss further.

137/21 Highways and Footpaths Matters

- a) Update on footpaths – The re-opening of the old railway line discussed under reports from outside bodies.

Footpath 18 fly tipping reported – Information to be forwarded to Cllr Cole.

Footpath Cutting – The clerk informed that this work had been started and that the Casual Staff were doing an excellent job from what has been seen, the footpaths are extremely overgrown due to the recent weather conditions.

Highway Issues – Speeding in Hall Road has been reported to the office, speeding within the village was discussed and it was agreed that the office investigate the purchase of a mobile speed warning system.

China Clay TRO waiting restrictions on Carne Hill – **Resolved** to support the consultation.

Road Safety Week – Promoted on Facebook.

138/21 Grant Requests

Upon hearing the name of the applicant Cllr Cole left the room.

Claytawc application to help with initial set up costs for an informal book club – **Resolved** to grant £102 towards the set-up costs. All present in favour.

Cllr Cole was invited to re-join the meeting.

139/21 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Covid updates Town and Parish Council Newsletters – Circulated.

Email Cornwall AONB Latest news and updates – Circulated

Campaign to ban the sale of environmentally damaging body boards - Circulated.

Email for the promotion of World Mental Health Day on the 10th Oct – To be promoted on Facebook.

NALC Survey regarding the 2021 Elections – Circulated.

Cornwall Council Adult Social Care Survey – Promoted on Facebook.

140/21 Financial

- a) To approve August payments to creditors as circulated.

The Clerk requested an additional invoice to be considered for approval at this meeting for the room hire for the Methodist Chapel of £20.

It was **resolved** – To agree the payment schedule with the addition of the £20 outlined above.

Community Account					
CHQ No:	Name	Invoice Number	Cost	Reason	
DD	Sage	1304951	£8.40	Payroll software	
DD	Google Ireland	3963586222	£9.20	Secure email	
DD	Microsoft	E0300FR4CY	£5.52	Software License	
DD	Microsoft		£0.00	CLlr Emails	
DP	Barclays Bank	13 Jul to 12 Aug	£6.50	Bank Charges	
BACS	SeaDog It	4229	£19.95	Hosting Fee	
BACS	HMRC		£842.57	Tax & NI	
BACS	Wages		£3,855.47	Staff Costs	
DD	EDF Energy		£13.00	Monthly DD for public toilets	
DD	suez	32394919	£80.26	Waste Collection Aug 2021	
Bacs	A1 Tree & grounds Ltd	1618	£852.00	Cemetery & Verge Grass Cutting	
Bacs	Central Cleaning	202373	£417.60	Contract Cleaning Toilets August 2021	
BACS	ClayTAWC	2022	£39.18	Room Hire & Photocopying	
Paid	Dennis May & Sons	9250	£3.60	Sprayer Nozzle	
BACS	Trevithick Supplies Ltd	37047	£15.70	Coverall	
BACS	Trevithick Supplies Ltd	36973	£23.84	Padlocks	
DD	British Telecom		£157.68	Telephone 1/8-31/10/21	
bacs	TEEC Ltd	3896	£179.99	Web Hosting 12 months	
bacs	TEEC Ltd	3897	£882.00	Web Migration of PC website	
bacs	Complete Business Solutions	2762385	£119.80	Stationery	
card	Amazon	136704757	£5.92	Cable for printer	
card	Amazon	127180959	£46.00	Printer ink	
bacs	CALC	2122-451	£18.00	Resilience Training	
bacs	Complete Business Solutions	2830177	£66.00	Stationery	
bacs	Duchy Cemetery's Ltd	2388	£80.00	Interment Fee	
card	Screwfix	8304779050	£11.98	Anti-climb Paint	
bacs	Jogs	10493	£59.16	Casual Labourers Uniform	
bacs	Grahams Garden Machinery	57032	£59.00	Strimmer Blades & Repairs	
card	Amazon	61529	£8.71	Graffiti Remover aerosol can	
card	Amazon	35679	£7.19	Cable Ties	
bacs	Duchy Cemetery's Ltd	2389	£80.00	Interment Fee	
DD	Zoom	105482926	£143.88	Software License	
BACS	D May & Sons	5897/6382/6383	£71.00	2 x strimmer blades & knapsack sprayer	
DD	Suez July	3237053	£79.80	Waste Collection	
bacs	St Dennis Methodist Church	2	£20.00	Room Hire	
	Total		£8,288.90		
Playing Field					
CHQ No:	Name	Invoice Number	Cost	Reason	
DP	Barclays	13 Jul to 12 Aug	£7.40	Bank Charges	
BACS	TP Tree Services	2622	£504.00	Grass Cutting	
card	Amazon	332533	£21.99	Cable ties	

card	Amazon	148233119	£13.48	Shackles for Swings
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Total			£511.40	
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Education Bursary Fund

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays	13 Jul to 12 Aug	£7.40	Bank Charges
bacs	Applicant 3		£349.99	Grant
card	Post Office Ltd		£2.25	Registered letter
bacs	Applicant 43		£250.00	Grant
bacs	Applicant 2		£189.70	Grant
Total			£799.34	
Grand Total for September 21			£9,599.64	

b) To approve the bank balances as at 31st July 2021.

Approved.

c) To agree the staff costs for August
Included within the payment schedule

d) To approve the quarterly budget
1st Quarter spend against budget.

Ear Marked Reserves 1st Quarter

Approved

141/21 Items for the next agenda

Hendra Prazey Land

Electric car charge points

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

142/21 Confidential items –

Additional overtime for August of 11 hours – **Approved**

Staffing Committee Meeting – Deferred.

There being no other business to be transacted the Chairman closed the meeting at
21.10 pm.

Signed: